

STORY NAVIGATOR

STORY DEADLINE	MONTH	DAY	YEAR	WRITER
STORY SLUG				SPREAD THREAD
INTERVIEWEE				STORY TYPE
Goal of Character				SETTING
Obstacles faced				CHARACTERS
Achievements/Practice				CONFLICT
Logistics of story				RESOLUTION
FOCUS	ANECDOTES	DESCRIPTION	QUOTATIONS	

STORY QUESTIONNAIRE

STORY DEADLINE	MONTH	DAY	YEAR	PERSON
STRATEGIES:				FACTS:
<input type="checkbox"/> Icebreakers				<input type="checkbox"/> WHO?
<input type="checkbox"/> First Moves				<input type="checkbox"/> WHAT?
<input type="checkbox"/> Filter				<input type="checkbox"/> WHEN?
<input type="checkbox"/> Statistics				<input type="checkbox"/> WHERE?
<input type="checkbox"/> Probes				<input type="checkbox"/> WHY?
<input type="checkbox"/> Strategies for quotes				<input type="checkbox"/> HOW?
<input type="checkbox"/> Strategies for anecdotes				
<input type="checkbox"/> Creative questions				

STORY PROBLEM-SOLVER

STORY TURNING POINTS

What does the character want?

Why can't he/she have it now?

What will he/she do to get it?

What is the outcome of character's journey?

CHARACTER TRAITS

What does the character look like?

How does the character behave?

How does the character speak?

PHOTO CHECKLIST

PHOTO DEADLINE	MONTH	DAY	YEAR	PHOTOGRAPHER
STORY SLUG				SPREAD THREAD

WHERE—Establishing shot

WHO—Group/Relationship shots

-
-
-
-
-
-

WHAT—Action/Reaction (anticipate)

WHAT—Close-up/Details

WHAT—Parts of the whole

STORY EVALUATION

FIRST DRAFT CHECKLIST FOR WRITERS

- | | |
|--|---|
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Did you write about people? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Did you look for and write about the problems or challenges of people? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Did you use vivid images and pictures to tell the story? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Did you use the most interesting perspective to tell the story? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Were you brief in telling the story? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Did you write naturally? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Were you clear? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Did you revise, rewrite and recheck? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Did you avoid personal opinion? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Were you bold and active, using active tense whenever possible? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Is the lead designed to hook the reader, and is it different from a straight news story lead? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Does the story have unity, coherence and emphasis? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Have transitions been used between sentences and paragraphs? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Is the story interesting and entertaining? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Does each sentence interest the reader or add relevant facts to what has already been said? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Have all of the trite, redundant words been edited out? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Has variety been achieved through the use of punctuation, vocabulary and sentence structure? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Does the story have one main focus? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Does the story answer any questions the reader might have? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Does it have a focus, lead, a body, transition, and ending? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Has the story ended once the story has been completed? |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | Are sentences, paragraphs, and the entire story short? |

18–22 Light editing and you're all done; 13–17 A few things to work on and a rewrite;
9–12 Major rewrite in your future; 0–8 Major reporting, interviewing, rewrites required

RATE THIS NARRATIVE

STORY	DATE	WRITER	
<input type="checkbox"/> SETTING		<input type="checkbox"/> FOCUS	
<input type="checkbox"/> CHARACTER		<input type="checkbox"/> DESCRIPTION	
<input type="checkbox"/> CONFLICT		<input type="checkbox"/> ANECDOTES	
<input type="checkbox"/> RESOLUTION		<input type="checkbox"/> QUOTATIONS	
RANKING:	1	2	3
CENTRAL IDEA	MISSING IN ACTION	WANDERS OCCASIONALLY	FOCUSES ON BEST IDEA
RESEARCH	SUMMARIZES W/O SOURCES	SOME SOURCES CITED	USES FIRST-HAND INFO
WORD CHOICE	DULL, PASSIVE VOICE	FEW CLICHES	WORDS ADD COLOR, LIFE
ORGANIZATION	FAULTY SEQUENCING	SEQUENCING MAKES SENSE	DIVIDES TOPIC EFFECTIVELY
LEAD	TRITE, CLICHE OPENING	NO HOOK FOR READER	LIVELY LEAD HAS HOOK
ENDING	LEAVES READER IN AIR	SUMMARIZES STORY	ENDING TIES BACK TO LEAD
GRAMMAR & USAGE	SUBJECT/VERB ERRORS	SOME ERRORS IN USAGE	CLEAR & CORRECT USAGE
SENTENCE/PARAGRAPH	RUN-ONS, FRAGMENTS	SENTENCE VARIETY, ERRORS	VARIETY OF SENTENCE FORMS
MECHANICS	FREQUENT ERRORS	USUALLY CORRECT	NO ERRORS
STYLEBOOK	FREQUENT MISTAKES	USUALLY USES STYLEBOOK	NO STYLEBOOK ERRORS
NOTES			
OVERALL IMPRESSION			